

## “NATION BUILDER AWARD”, 2019

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One major component of the Teacher Support vertical of Rotary India Literacy Mission’s T-E-A-C-H program is recognizing outstanding teachers through the “**Nation Builder Award**”. Over the last five years 21,633 teachers were felicitated for their enormous contribution towards the enhancement of quality education. Each Award is to be given at the club level.

This year also, RILM plans to undertake this endeavor of acknowledging the efforts of the teachers in various government or government aided schools.

This awards aims to felicitate teachers after a detailed evaluation process.

### ➤ CHIEF PURPOSE OF THIS AWARD

- 1) Felicitate outstanding teachers
- 2) Have a data of the low performing teachers through the evaluation process and involve them in training to increase their capabilities.
- 3) Establish liason with school and teachers for further engagement in teacher training program.

This exercise of evaluation is vital and mandatory before giving the award to the outstanding teacher.

### ➤ HOW TO DOWNLOAD THE EVALUATION SHEETS?

1. Download, print and familiarize yourself with the Evaluation Sheets for the “Nation Builder Award”. To download the Evaluation Sheets follow the steps mentioned below:
  - Visit the RILM website [www.rotaryteach.org](http://www.rotaryteach.org)
  - Click on the Member Zone Tab
  - Go to the Resources Tab
  - Click on Download Forms
  - Download and print NB 1.2 and NB 2.2
  - Fill the Compilation Sheet for NB 3.2" directly online

### ➤ HOW MANY EVALUATION SHEETS ARE THERE? AND WHAT ARE THEIR PURPOSES?

**The Evaluation Sheets consist of 3 forms:** NB 1.2, NB 2.2 and NB 3.2.

- **FORM NO. NB 1.2 (STUDENT EVALUATION SHEET):** This sheet is to be filled out by the students in order to evaluate their teachers in terms

of some key performance indicators. The form is in English and if the student has difficulty with the language then the Club Member can help the student in filling up the form.

*Please note that the process of evaluation should be anonymous. The teacher should not know which 10 students are participating in the evaluation.*

- **FORM NO. NB 2.2 (PRINCIPAL/HEAD TEACHER EVALUATION SHEET):** This sheet is to be filled in by the Principal or the Head Teacher to evaluate the performance of the teachers.

➤ **FORM NO. NB 3.2 (COMPILATION SHEET):** NB 3.2 format have to be filled up online, while uploading the project details on the website, <https://rotaryteach.org/project-upload/login/>

➤ **WHICH CATEGORY OF SCHOOLS SHOULD BE SELECTED?**

Having understood the basic logic of the forms, clubs will have to identify schools for evaluation of the teachers. Nation Builder Award is for Teachers of **Government/ Government Aided/ Zilla Parishad / Municipal** or similar schools, teaching from **Class I to Class X.**

➤ **WHAT IS THE EVALUATION PROCESS?**

To undertake the evaluation process the following steps are necessary:

**STEP 1: IDENTIFICATION AND SELECTION OF STUDENTS:**

After the school has been identified and permission is taken from the requisite authorities, it becomes imperative to select the students who will participate in the evaluation. Through random selection a club will have to:

- Identify 10 participant students for the evaluation. However the selected students should have a good attendance record.
- Students from class I to class X to be considered for participation in the evaluation.
- Each student should be given one NB 1.2 form. The club will have to take a print out of 10 NB 1.2 forms for each school.
- Then interact with the selected students, ask them relevant questions and
- Note down the marks awarded by each student in the relevant boxes provided in the NB 1.2 form, if the student has difficulty in filling up the form.

- Sum up the marks given to each teacher against the various attributes and arrive at the **TOTAL** figure for each teacher.
- It is very important that the identity of the student remains anonymous. Hence interactions with the students should be on one to one basis. Group discussions are not encouraged.

#### **STEP 2:**

- The Principal/Head Teacher will fill up Form No. NB 2.2.
- Then the Rotary/Inner Wheel member will have to add up the marks given by the Principal/Head Teacher to each teacher in Form No. NB 2.2 and arrive at **TOTAL B**.
- **This TOTAL B will have to be carried forward to Form No. NB 3.2 which has to be filled online during project uploads.**

#### **STEP 3:**

A member of the participating club will now have to fill up Form **No. NB 3.2 online**.

- The total marks given by each student to all the 15 teachers (more or less) will have to be carried forward to the compilation sheet.
- All the figures for a given teacher will have to be summed up and arrive at **TOTAL A**.
- **AVERAGE A** will have to be calculated by dividing TOTAL A with the number of students for each teacher. This step is required because not all students will be taught by all teachers.
- **Average A and Total B** will have to be summed up to arrive at the **final marks of a Teacher**. The one with the maximum marks will be selected for the “Nation Builder Award”.
- The principal should sign this form and the signature of the Rotarian/Inner Wheel member should also be there.
- Once this is done, the clubs should mandatorily upload the project on the website, along with the details, clubs would also be asked to fill up the NB 3.2 online to get the Nation Builder Award certificates. The appropriate time of distributing Nation Builder Award certificate is on 5<sup>th</sup> September, Teachers’ Day. However, clubs can evaluate teachers and distribute Nation Builder Award certificates at any time of the year.

### ➤ HOW WILL THE CLUBS RECEIVE THE NATION BUILDER CERTIFICATE?

- After uploading project and NB 3.2 form online in RILM website the Clubs can download the certificate for printing. The Club Presidents will then have to take a print out of the certificate in 250 GSM A4 size paper.
- The certificate will be digitally pre-signed by National Committee Teacher Support vertical Head. After downloading the certificate, please get it signed from the Club President.
- The clubs can also download the sample covering letter which goes with the certificate from RILM website. It can be printed in the Club's Letterhead with Club President Signature.
- After the completion of this procedure, the Club can hand it over to the teacher who has won the "Nation Builder Award".

### ➤ WHAT AWARD TO BE GIVEN? WHEN AND WHERE?

- Pre-designed and signed Nation Builder Award certificates will be available online after successful completion of the project upload.
- If the club wants to add any gift, cash prize, etc. with the Award Certificate, it may do so.
- Each club can cover one or more schools and thus give one or more awards.
- **All Awards can be distributed on 5th September. However, clubs can evaluate teachers and distribute Nation Builder Award certificates at any time of the year.**
- The Award can be given at the school during the assembly in front of all students and Teachers by members of the club.
- Alternatively, the Award can be given at the club meeting or at a district function. It can also be a combination of all.

**Note:** The club/ district can organize an event during distribution of the certificates also can invite media and share the publication with RILM.

### ➤ WHAT IS TO BE DONE BEFORE THE DISTRIBUTION OF THE AWARD?

The appropriate time for distributing Nation Builder Award is on 5<sup>th</sup> September, Teachers' Day. However, **clubs can evaluate teachers and distribute Nation Builder Award certificates at any time of the year.** Each club will have to preserve the evaluation sheets. While uploading the project report on the website, a club will have to fill up the NB 3.2 sheet online.

## ➤ WHAT IS TO BE DONE AFTER THE DISTRIBUTION OF THE AWARD?

By November, the teachers who have scored less in the evaluation or the teachers who are nominated by the principal/head teachers are to be involved in teacher training workshops.

## Rotary Recognitions

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**Please upload Nation Builder Award ceremony pictures on Project Upload section to be eligible for recognition certificates**

**Star Club** - A club involving 5 schools and awarding 5 teachers, one from each school.

**Super Star Club** - A club involving 10 schools and awarding 10 teachers, one from each school.

**Mega Star Club** - A club involving 15 schools and awarding 15 teachers, one from each school.

**Supreme Star Club** - A club involving 25 schools and awarding 25 teachers, one from each school.

## Inner Wheel Recognitions

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**Star Club** - A club involving 3 schools and awarding 3 teachers, one from each school.

**Super Star Club** - A club involving 6 schools and awarding 6 teachers, one from each school.

**Mega Star Club** - A club involving 9 schools and awarding 9 teachers, one from each school.

**Supreme Star Club** - A club involving 15 schools and awarding 15 teachers, one from each school

### Note:

- **Club recognition certificate will be awarded to the clubs who have uploaded complete project report online.**
- **The club can only facilitate one teacher per one school.**
- **UDISE number of schools is mandatory for project upload completion.**

## Special Recognition

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Clubs who do Nation Builder Awards and then involve the teachers of the same schools in teacher training workshops by 30<sup>th</sup> November 2019 will receive a special recognition from RILM for their continuous and sustainable efforts to improve the capacity of the teachers. **However to receive this recognition, the teacher training workshops will have to be of 2 or more days.**

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