



Monitoring Visit Form

Centre Details

1. Centre Location _____ 2. Date of Visit _____

3. Visiting : _____ 4. Designation: _____

5. Phone Number _____ 6. E-mail id _____

7. Centre Location _____ Date of Visit: _____

Instructions:

- Ensure your monthly visit to the centre is a surprise visit.
- 1, 2 and 3 are to be filled after scrutinizing centre documents and interacting with Teacher and Learners. Please speak to Teacher and Learners separately to get authentic information from both parties.
- 4, and 5 are to be filled based on sitting in and actual observation of adult literacy class.

1. Is the attendance register being maintained?

- a. Yes b. No. c. Partially

2. Attendance on the day of visit?

- a. 0-25% b. 25- 50% c. 50-75% d. 75% above

3. Is a class routine being maintained?

- a. Yes b. No c. Irregular

4. Effectiveness of Adult Literacy Class (In-class observation)

Parameters	Strongly Agree	Agree	No opinion	Disagree	Strongly Disagree
Learners can read independently					
Learners can write independently					
Learners can perform mathematical operations independently					
Teacher effectively engages with Learners					
Learners enjoy the class					
Learners respond well to the Teacher					
Class is conducive to learning with appropriate TLM display and availability- Newspaper cuttings/Charts					

5. Remarks/ Suggestions (within 250 words)

(Signature of Rotarian / Inner Wheel Member)