



## Happy School – Frequently Asked Questions

### QUESTION 1

**What are the RILM suggested components of Happy School?**

**Sample Answer:**

- a.
  - Painted, well maintained and secure school building.
  - Adequate and functional separate toilets for boys and girls.
  - Hand washing stations.
  - Clean and adequate drinking water for both students and teachers.
  - Library.
  - Play material, games and sports equipment.
  - Benches, desks for students.
  - Well maintained space for teaching staff.
  - Shoes and School Bags for students.
- b. Refer to: [https://rotaryteach.org/happy\\_schools.php](https://rotaryteach.org/happy_schools.php)

*Note: To declare a school as Happy School, all above 9 (nine) components should be there in the school and minimum 5 components to be implemented by Rotary in one year or over multiple years.*

### QUESTION 2

**Can private school be adopted for happy school?**

**Sample Answer:**

Any Govt. School, either fully or partially aided by national, state or district or municipal bodies can be adopted for Happy schools. Clubs will be accredited with Recognition certificates based on reporting of projects done in such schools. Conversions of Private Schools can be taken up by clubs at personal level but will not be accredited by RILM.

### QUESTION 3

**How will RILM support in creating a happy school?**

RILM will help in

- Identification of subsidized products from National vendors to bring down project cost.

- Provide general flow of project guidelines timeline and forms for Survey and reporting activity.  
Co-ordination with State Govts. to form State MoUs
- Co-ordination with CSR funders to
- Primary identification of Schools for Global Grants as Implementing Partners.
- Highlight project in Literacy Times newsletter for national visibility
- Help secure International Partner as per availability

#### **QUESTION 4**

##### **4. Where will clubs or districts find partnership details?**

- Refer to Partnerships under Happy School Section under TEACH details in Member Zone through rotaryteach.org website
- rotaryteach.org> Member Zone> T-E-A-C-H> Happy School> Partnership Offers
- <https://rotaryteach.org/happySchool.php>

#### **QUESTION 5**

##### **Shall the clubs or Districts directly connect with Partners for Offers?**

- Clubs should connect through RILM to get Best Offers.
- Clubs should write to happyschool@rotaryteach.org with their requirement and
- Transactions should happen online through individual partner portals once Service Level Agreements are finalized and orders will be placed online through orders placed by clubs and districts and money deposited through RILM portal.
- Vendors can issue Invoices in name of RILM only and RILM will have to issue PO for partner.

#### **QUESTION 6**

##### **What is approximate cost of making a happy school?**

The cost of a Happy School depends on a lot of factors:

- Size of School
- No. of beneficiaries
- Available conditions in school
- Scope of Work in 5 missing criteria
- Price of products at remote locations may increase and can have higher transport cost.

Keeping these factors in mind,

- A Small size school with less than 50 beneficiaries may vary from INR 50,000 to INR 2.5 lakhs

- A Medium Size school with more 100 - 200 beneficiaries may vary from INR 2.5 lakhs to INR 5 lakhs
- A Large Size school with more 200 - 500 beneficiaries may vary from INR 5 lakhs to INR 7.5 lakhs

#### QUESTION 7

**Is it necessary to take permission from education department before adopting a school for happy school project?**

#### QUESTION 8

#### QUESTION 9

**Is there any approximate cost analysis available for 9 items separately?**

The cost of a Happy School depends on a lot of factors:

- Size of School
- No. of beneficiaries
- Available conditions in school
- Scope of Work in 5 missing criteria

It is best to prepare each school budget separately based on BOQ certified by an Engineer.

However, a few major expenses can be estimated based on the following database

#### **For Refurbishment of Class room Walls and floor with high maintenance:**

AREA (SQ.F T.)	CEMENT (BAGS)	SAND (CFT)	STONE AGGRIGATES (10MM) (CFT)	STONE AGGRIGATES (20MM) (CFT)	NO. OF BRICKS REQUIREMENT	TMT BAR CONSUMPTION (KGS)
100	33	117	18	33	2884	248

#### **Cost of Paint:**

Type of Project	Fresh Painting		Fresh Painting	
Area(sq. ft.)	100		100	
Location	Interior		Exterior	
	Acrylic Wall Putty	20 - 30 kgs	TRUCARE EXTERIOR WALL PRIMER	2 kg
	Cost	1600 - 2300	Cost	250
	Interior Wall Primer	4 - 5 kgs	Ace Shine (AP with 3 year Warranty)	3 - 5 ltrs
	Cost	700 -	Cost	600 -

		850		720
	Tractor Uno (AP) Water Based Acrylic Distemper	4 ltr	Ace Spark ( for humid conditions)	3 ltrs
	Cost	450 - 550	Cost	450
	Apcolyte Washable Paint	3 ltrs		
	Cost	950		
	Labour Cost	varies	Labour Cost	varies

### **Water Component:**

A school with 100 children can have 2 UV filters where ground water is safe with no mineral contamination. The cost will be around Rs. 20,000.

However, if a RO unit has to be introduced due to ground water contamination resulting in high TDS and PPS and can have even Arsenic or Fluoride presence, the cost will definitely be above Rs. 50,000.

Care can be taken to reduce project cost by installing smaller RO units with lower litres per hour and can be run for longer time to fill up a large tank for Drinking Water which can then be processed through UV units for last level of Microbial cleaning as introducing any storage after RO function will need germ treatment.

### **The average cost of constructing a toilet seat/ urinal:**

Average cost of per WC in a Community Toilet facility varies considerably depending on local schedule of rates, market rates, specifications, treatment technology for wastes and site condition.

However, as per the SBM guidelines, tentative basic cost for CT facility is Rs. 98,000/- per seat and urinal is Rs. 32,000/- per seat.

### **QUESTION 10**

#### **How much time it takes to complete a happy school?**

If project planning is perfect and flow of fund is not staggered, there are instances where a Happy School Project has been completed within the Summer or Regional Holidays. It of course depends on the scope of Work. Even big projects including 5 or more components under Global Grants can be finished in 1 quarter.

However, there are instances where small clubs in remote areas having very high needs for a school have finished 1 project due to lack of funds in more than 1 Rotary Year.

## QUESTION 11

### When is the best time to approach a school for happy school project?

The best time to approach a school would be during the last quarter of the Rotary Year by DGEs and CPEs to plan the surveys and allocate Budgets and form an idea of activity for the upcoming Rotary Year.

In such a situation, the first Quarter can be utilized to complete all paperwork and documentation and seeking all fund and Grant support from members and local CSRs and GGs.

By October implementation of Project can start and end by December.

Thus, the students can get a New Happy School in the New Year and new session where academic year starts in January.

## QUESTION 12

### What would be the Process Flow of Happy School Projects?

- Decide the location & number of schools to be converted into Happy School.
- For selecting 1 Happy School it is recommended that a Club surveys at least 5 Government/Government-aided primary or elementary schools, using the **Comprehensive School Survey Form (Form No R1.1)**. Each surveyor will have to undertake a physical inspection of the school, have to take pictures of the existing condition of each facility/service and speak to the head teacher, SMC members, teachers and students to ascertain the condition of the facilities in the school.
- Finalise the facilities to be provided in the School from the survey and ensure you have good quality pictures of these facilities.
- For Example: If the school lacks 6 items, the Club is expected to provide for all 6. If the Club is not able / willing to take up all 6 items and wants to take up just 5, then it has to ensure that the school itself has either planned to or will soon provide for the remaining item in its School Development Plan. Thus Clubs are advised to coordinate with School Management Committee throughout the process.
- Clubs can categorise schools as per budgets separately. Schools with budgets over
- Arrange for funding for the facilities to be provided and undertake execution of the project
- Upload project details on website as in format of HS 2.1 along with good quality pictures.

## QUESTION 13

### How Can Clubs reduce Project Cost by exploring RILM Corporate Partnerships?

- Clubs can identify the partnerships explored by RILM and relate it to projects of their undertaking.
- Clubs can see the terms of offers in RILM website to assess the cost of procurement of products under their scope of work.

- Clubs should get in touch with RILM to finalise quantity for offers and details of products and quantity and then transfer funds with 5 % admin cost on confirmation from companies of availability and terms.
- Clubs should submit basic details of projects like survey, outlay, timeline and budget of project to secure documentation of projects are in place.
- Based on club transfer of funds, RILM will raise PO to company for supply of order.
- On receipt of products at special discount prices, clubs should upload receipt details.
- Clubs should submit completion of project report to receive star certification.

## QUESTION 14

### How can a Club set up a Library in a School?

#### Sample Answers:

Refer to RILM Literacy Manual either in the Hard Copy or go to [rotaryteach.org](http://rotaryteach.org) website and download current year manual from Resources section in Member Zone

(<https://rotaryteach.org/memberzone.php>)

## QUESTION 15

### What are RILM certificate recognition criteria for Happy School and Library Creation?

#### Happy School

LEVEL	CLUB	RID
STAR	1 school	15 schools
SUPER STAR	3 schools	30 schools
MEGA STAR	5 schools	75 schools
SUPREME STAR	10 schools	125 schools
MAJESTIC STAR	15 schools	150 schools

#### Library Creation

LEVEL	CLUB	RID
STAR	10 libraries	50 libraries
SUPER STAR	20 libraries	100 libraries
MEGA STAR	30 libraries	150 libraries

SUPREME STAR	50 libraries	250 libraries
MAJESTIC STAR	75 libraries	300 libraries

**Key Points:** For RILM certificate recognition, for a Club/District, intervention for minimum 5 components is must, irrespective of sources of funding. In case less than 5 components are done, the record of the individual component/s will be maintained separately, but not be counted/recognised under Happy School.

### QUESTION 15

#### What is the best way of approaching a School for Happy School Creation?

Clubs can approach schools with the Library Project or provide Indoor Sports Equipment to schools as heartwarming projects and can fill up the school survey form enquiring about other needs existing in the school as per the Happy School components. They can also add Teacher Training and E-learning survey questionnaires if they have an interest and scope of work in these fields that makes the project holistic in its approach for Global Grants and CSR Projects.

### QUESTION 16

#### How can the toilets be made suitable to girls, differently abled children?

It is essential to have separate blocks for men and women. Number of seats /WCs should be as per the prescribed standards. There should be adequate number of enclosed baths. It is recommended that for PT/CTs, there should be a provision for safe disposal of used sanitary napkins for women block. Proper lighting arrangement inside as well as outside the toilet facility is a prerequisite. All facilities must have at least one unit accessible for physically challenged person in each block men and women. Such unit(s) should be located near the entry gate of toilet facility to minimize the travel distance by such persons. Design of such toilet should be as per the standards.

### QUESTION 17

#### NORMS FOR SANITARY FACILITIES IN COMMUNITY TOILETS (Source: CPHEEO Manual on Sewerage and Sewage Treatment, MoUD, 2013)

No.	Sanitary Unit	For Male	For Female
1	Water Closet	One per 100 persons up to 400 persons; for over 400 add at the rate of one per 250 persons or part thereof.	Two for 100 persons up to 200 persons; over 200 add at the rate of one per 100 persons or part thereof.
2	Ablution Taps	One in each W.C.	One in each W.C.

3	Urinals	One for 50 persons or part thereof.	Nil
4	Wash Basins	One per W.C. and urinal provided	One per W.C. provided

### QUESTION 18

#### NORMS FOR COMMUNITY TOILET (Source: Guidelines on Swachh Bharat Mission-Urban, GoI, 2014)

Toilet Seats	Bath units	Urinal units	Clothes washing Area
One seat for 35 men	One unit per 50 users	One unit per 200 – 300 users	4 to 5 sq. meters per 10 toilet seats; Min. 1.5 m x 1.2 m
One seat for 25 women			

### QUESTION 19

#### SIZE OF TOILET CUBICLE, BATHROOM, URINAL & WASHING AREA (Source: Guidelines on Community Toilets, GoI, 1995)

Description	Optimum (mm)	Minimum* (mm)
Toilet cubicles	900 x 1200	750 x 900
Bath rooms	1050 x 1200	900 x 1050
Urinals (divided into units by partition walls)	575 x 675	500 x 600
Washing Area	1750 x 1500	1200 x 1500

### QUESTION 20

#### TYPICAL COST HEADS FOR TOILET CONSTRUCTION

##### CONSTRUCTION

##### Item

#### 1. Structural Cost, including associated components

Civil – sub-structure elements, super- structure (walls, roof, flooring, plastering & other necessary civil structures) Procurement charges for fibre-reinforced plastic structure / modular / pre-fabricated structures / e-toilet, etc.)

Plumbing

Labour – civil, plumbing, electrical

Bore well, pumping equipment, sump & overhead tank

Ramps, hand rails, safety gate, etc.

Painting and related aspects

Structures above single storey, caretaker/store room if any



Sewer connection / Septic tank where sewerage systems do not exist  
Rain-water harvesting, storm water drainage arrangements  
Landscaping / horticulture / gardening  
Monitoring panels

**2. Fittings / fixtures**

Doors – wooden, metal, PVC, incl. associated privacy & safety accessories  
Sanitary Fittings (water closet / urinals / taps / floor trap / grating / wash basins)  
Ventilation fittings, including exhaust fans  
Other accessories (soap tray / liquid soap dispenser / buckets / mugs / waste bins / mirrors / towel rail etc.)  
Electrical and Lighting fittings  
Display boards, storage cabinets, racks  
Solar Panels  
Inverters / generators (if faced with frequent power outages)  
Advertisement boards & related accessories incl. electrical connection where required

**3. Service Connections**

Water supply  
Sewerage  
Electricity

**4. Other items**

Signage, incl. direction signs, distance markers, sign boards  
IEC items – wall painting, posters, public messaging, etc.

**5. Overheads** (upto 10% of above)

**OPERATION & MAINTENANCE**

**Item**

**1. Manpower (monthly)**

Supervisor  
Caretaker  
Cleaner

**2. Water charges (monthly)**

**3. Electricity charges (monthly)**

**4. Waste disposal / treatment charges (monthly)**

Sewerage / Septic tank  
Solid waste  
Any other (sanitary waste)

**5. Consumables / cleaning supplies (monthly)**

Liquid soaps, phenyl / disinfectant, bleaching powder, dilute acid, cleaning material, floor cleaners, air fresheners,  
napkins

**6. Cleaning equipment (quarterly)**

Sponges, scraping sheets, brooms, brushes, floor wipers, gum boots, gloves, tools for removing choke, dusters

**7. Replacement of accessories (quarterly / half yearly)**

Buckets / mugs / soap trays / waste bins / uniform / identity card

**8. Minor repairs and maintenance**

**9. Monitoring, telephone/mobile, registers, complaint books**

**10. Incidentals and other Overheads (~10% of above)**